**WORLESTON & DISTRICT PARISH COUNCIL**

Minutes of Meeting held on 16th March 2023 @ 7.00pm Worleston Village Hall

**Present**: Andy Hudson (Chair), Malcolm Holman (**MH**) Gary Basford (**GB**) Helen Exley (**The Clerk**), Gary Vernon (**GV**) Fred Percival (**FP**),Vicky Higham (**VH**), Tommy Adams (**TA)** Matt Evans (**ME**) John Schofield (**JS**) (Vice Chair)

Parish members: none

| **Point**  | **Agenda point** | **Raised By** | **Action** | **Due Date** |
| --- | --- | --- | --- | --- |
| 1. | **Apologies**: - John Thomasson (**JT**), Joe Foster (**JF**), Peter Jones (**PJ**) |  Clerk | N/A | 16/03/23 |
| 2. | **Declaration of Councillors interests & Code of Conduct:** - **JS** planning 21/5198N |  Chair | All Cllrs | 16/03/23 |
| 3. | **Approval of Minutes & Outstanding Matters:-****Please see attached checklist for outstanding matters**Minutes from 11/01/23 quarterly meeting proposed as correct by **GB** and 2nded by **MH** All Cllrs agreed. |  Chair | All Cllrs | 16/03/23 |
| 4. | **Open Forum:-*** No Members of the public were present. Question raised on behalf of The Green residents – Road opening? Feedback is that the number of houses not reached the trigger point for the road opening (750th completion – 654 now completed). Planning still outstanding on this. Residents are frustrated about the delay.
* Bin is missing in Church Road. The Clerk to ask Litter picker if he knows the whereabouts.
* Church Road sign has been hit and needs re erecting.
 | Public | Chair | 16/03/23 |
| 5. | **Borough Councillor report:-**Not present | Chair | SP | 16/03/23 |
|  | **Planning Matters:** ***Pending applications****23/0322N -The Mews, Rookery Park, Main Rd, Worleston – Cert of Lawful use**23/0331D – Poole Hall Barn, Cinder Lane, Poole – Discharge of Conditions****Past Planning****22/4450N – RHC animal management – provision of internal teaching space from existing facilities AWC**22/3809N – Ash Villa, Main Road A-J-M – Rear extension - undecided**22/4528N – Poole House Farm, Poole Hill Rd, Poole – Single Storey Extension, – Withdrawn**22/4409D – The Grange, Worleston – Discharge of conds – 2 storey extension - Undecided**22/2729N – Rookery view – link to existing dwelling to covered pool - undecided**22/2053N – Land off Main Road, single storey outbuilding (resub of 21/5198N)**22/0208N- Building adjoining Barons Rd, discharge of conds on 19/0773N - undecided**22/1522N – Highfields House AJM - Erection of wooden garage - undecided**22/1539N- Poole Hall, Cinder Lane, single storey garden room and pool house extension. - undecided**22/0557N – New Start Park, Change of Use and erection of 2 amenity buildings - Undecided* |  |  |  |
| 6. | *21/5813N – Reaseheath College, Extension to Engineering block - undecided**21/5898N – Land off Main Road, Worleston – outbuilding see above application* *21/2729N – Poole Hall Barn – Listed Building Consent – no decision**19/4128N – Poole Nurseries. Variation on occupancy. Erection on dwelling of old site of cottage – undecided.**20/3791N – Kingsley Fields – Variation of conditions – Multi use games area. No decision**20/1405N – Land adj to Oakview, Mile House Lane, Worleston. Variation on conditions- unknown -* *20/2517N – Land at Dairy Lane, AJM. Planning for 2 dwellings – not decided**20/2085N - Church Rd, AJM – single storey rear extension. – not decided* | Chair | Chair | Ongoing |
| 7. | **Clerks Report:-** Neighbourhood Plan Grant to be paid back. Meeting room costs will not count as payment, so all money should be paid back. All monies should be paid back by 31/03. Clerk to action.Alan Akerley quote for playground maintenance to remain at current costs. £16.25/1/4. Agreed by all that the quote is accepted and continue with the current service. | Clerk | Clerk | 31/03/23 |
| 8. | **Local Elections – 4th May:-**All nomination packs to be completed at the end of the meeting and the Clerk will deliver to CEC office. All papers to be delivered by 4th April @4pm. Clerk explained about the canvassing for councillors if an election is triggered. | Clerk | Clerk | 16/03/23 |
| 9. | **Playground Matters:-***Installation of Bench* – **PJ** ground work to be completed when the ground has dried out. *Playground safety report* - annual inspection to be booked. | Chair | FP/PJThe Clerk | 16/03/23  |
| 10. | **Parish Compacts:-** Nothing to report from Peter. Investigate the missing litter bin.  | The clerk |  Chair | ongoing |
| 11. | **Road Safety Matters:-*** Flooding issues – **ME** submitted a request for inspection. Drains have been inspected and report back was that there were no issues, but it was inspected when it was a dry spell. Basics are not being done – the clearing of the drains/grids/roadside. There is no maintenance. **SP** has been chasing CEC.
* Acton PC – now agreed to buy the SIDS for £700. This needs to coincide with the amalgamation of their PC’s. **PJ** to update.
* Kingsbourne Road opening – Still no date for opening. See point 4.
 |  Chair | Chair | Ongoing |
| 12. | **Neighbourhood Plan update:-**No update on plan. |  Chair | NP com | Ongoing |
| 13. | **Coronation Matters, 6th May:-**Mugs – Clerk explained that other parishes for the Diamond Jubilee, gave out mugs to the children in the parish. The PC could provide mugs funded by the Solar grant (community use) to fund the purchase. Mugs to be distributed to the school and then children in the Parish, not at St Oswald’s. Councillors to let Clerk know of any children in the Parish who would be entitled to the Mugs. **ME** to e mail head teacher about numbers. Mugs to be distributed to 0 years to Primary school age children. Quote to be obtained. Email with choices of designs to be sent onto Cllrs to choose the design. 170 to be ordered.Agreed that the wording should be “Worleston & District”.**VH** proposed that the mugs be purchased, and this was seconded by **ME**Additional mugs can be sold for Charity. | Clerk | Clerk/Chair | 6th May |
| 14. | **Payment of accounts :-**Helen Exley (Salary) (online) £400.00Worleston Village Hall Hire (Meeting room costs) (online) £ 30.00Alan Ackerley – playground maintenance & repairs £211.50Peter Wilson litter picking costs £242.00Payments Proposed by **TA** and seconded by **FP**Chair to order new pads for the Defibrillator. **GB** ordering new battery.    |  Clerk | Clerk | 16/03/23 |
| 15. | **Dates of meetings for 2023:** 18th May, 13th July, 14th September, 16th November | Clerk | Clerk | 16/03/23 |
| 16. | **Items for next agenda**:- N/A | clerk | Chair | 16/03/23 |

Meeting closed at 19.40 hrs

--------------------------------------------------------------------Chairman----------------------------------------------------Date

**Action list from 16/03/23 minutes**

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| --- | --- | --- | --- |
| **Point** | **Agenda item** | **Who to complete** | **Actioned by** |
|  | **Outstanding*** Bench to be installed & flags laid as base Bench to be installed & flags laid as base
* NP grant to be returned to CEC
 | FP/PJ  Clerk | Ongoing31/03 |
| 9.  | Book annual Playground inspection. | Clerk | 18/05/23 |
| 10. | Investigate missing litter bin in Church Road | Clerk/litter picker | 18/05/23 |
| 13. | Order Coronation mugs | clerk | 06/05/23 |