**WORLESTON & DISTRICT PARISH COUNCIL**

Minutes of Meeting held on 18th May 2023 @ 7.45pm Worleston Village Hall

**Present**:, Malcolm Holman (**MH**) Gary Basford (**GB**) Helen Exley (**The Clerk**), Gary Vernon (**GV**) Fred Percival (**FP**),Vicky Higham (**VH**), John Schofield (**JS**) (Vice Chair) John Thomasson (**JT**) Peter Jones (**PJ**)

Parish members: present

| **Point**  | **Agenda point** | **Raised By** | **Action** | **Due Date** |
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| 1. | **Apologies**: Joe Foster (**JF**), Andy Hudson (Chair), Tommy Adams (**TA**) Matt Evans (**ME**) |  Clerk | N/A | 18/05/23 |
| 2. | **Declaration of Councillors interests & Code of Conduct:** - **JS** planning 20/2729N 22/4409N 22/2053N **JT** 20/2517N |  Vice Chair | All Cllrs | 18/05/23 |
| 3. | **Approval of Minutes & Outstanding Matters:-****Please see attached checklist for outstanding matters**Minutes from 16/03/23 quarterly meeting proposed as correct by **GV** and 2nded by **MH** All Cllrs agreed. |  Vice Chair | All Cllrs | 18/05/23 |
| 4. | **Open Forum:-**Vice Chair commented that it was good to see a presence at the meeting.  | Public | Vice Chair | 18/05/23 |
| 5. | **Adoption of Councillor’s Code of Conduct:-**It was proposed by **VH** that the CEC model code of conduct be adopted, 2nded by **MH** | Clerk | Vice Chair | 18/05/23 |
| 6. | **Borough Councillor report:-**Not present | Chair | BP | 18/05/23 |
| 7. | **Planning Matters:** ***Pending applications****23/1221N -Park Farm, Worleston - proposed conversion of stables to a dwelling**23/1080N – RHC (Capesthorne Hall) – New teaching block**23/1538N - Barratts Cottage, Wettenhall Rd, Poole – Certificate of use for storage of 23 caravans & Boats - renewal**23/1288N -Willlow Cottage, Wettenhall Rd, Poole – conversion of Garage & stables to accommodation.**23/1414N – Poole House Farm, Poole – single storey side extension (resubmission of 22/4528N)****Past Planning****23/0322N -The Mews, Rookery Park, Main Rd, Worleston – Certificate of Lawful use -Positive Certificate**23/0331D – Poole Hall Barn, Cinder Lane, Poole – Discharge Conds - undecided**22/3809N – Ash Villa, Main Road A-J-M – Rear extension - undecided**22/4409D – The Grange, Worleston – Discharge of conds – 2 storey extension - Approved**22/2729N – Rookery view – link to existing dwelling to covered pool - undecided**22/2053N – Land off Main Road, single storey outbuilding (resub of 21/5198N)**22/0208N- Building adjoining Barons Rd, discharge of conds on 19/0773N – undecided**22/1522N – Highfields House AJM - Erection of wooden garage - undecided**22/1539N- Poole Hall, Cinder Lane, single storey garden room and pool house extension. - undecided**22/0557N – New Start Park, Change of Use and erection of 2 amenity buildings - Undecided**21/5813N – Reaseheath College, Extension to Engineering block - undecided* |  |  |  |
| 7. | *22/0517N – Poole Hall Barn, Cinder Lane, Poole – Discharge of conditions on 21/27291N application - undecided**22/0836D – Poole Hall Barn, Cinder Lane, Poole Discharge of condition 21/2726N application, undecided**21/5813N – Reaseheath College – Extension to Engineering block and additional teaching space**21/5898N – Land off Main Road, Worleston – outbuilding see above application 22/3505N**21/2729N – Poole Hall Barn – Listed Building Consent – no decision**19/4128N – Poole Nurseries. Variation on occupancy. Erection on dwelling of old site of cottage - undecided**20/3791N – Kingsley Fields – Variation of conditions – Multi use games area. No decision**20/1405N – Land adj to Oakview, Mile House Lane, Worleston. Variation on conditions- unknown -* *20/2517N – Land at Dairy Lane, AJM. Planning for 2 dwellings – not decided**20/2085N - Church Rd, AJM – single storey rear extension. – not decided* | Vice Chair | Vice Chair | Ongoing |
| 8. | **Clerks Report:-** Insurance renewal due on 1st June - Tied into a 3 year deal. Not a significant increase on last year’s cost. 2023-24 cost is £340.85 | Clerk | Clerk | 18/05/23 |
| 9. | **Annual Audited Accounts:-**All relevant forms were signed off by Clerk & Vice Chair. AGAR form will be forwarded onto the External Auditors. Accounts inspection notice will be posted on the website and noticeboards from 6th June. | Clerk | Vice Chair/Clerk | 18/05/23 |
| 10. | **Playground Matters:-***Installation of Bench* – ground work has been completed – thank you to **FP** & **PJ** for organising this. Bench will be installed over the next 2 weeks.*Playground safety report* - annual report has been returned. There are several issues that need addressing – the Roundabout needs repair, a gate bolt needs shearing off. | Chair | FP/PJ/ME/JS | 18/05/23  |
| 11. | **Parish Compacts:-** All Councillors are happy with the job that Peter is doing – noticeable difference when Peter has been in the area.Comments that there is an increase in the littering that is taking place.  | Clerk |  Vice Chair | ongoing |
| 12. | **Road Safety Matters:-*** Flooding issues – This is still outstanding. Photos to be submitted and chase **BP** to get Highways engaged in sorting this issue out.
* Update on Road conditions – refer to Annual Parish Council meeting notes 18/05/23
* Kingsbourne Road opening – **VH** has written and chased CEC Highways but no response at all. The Public Right of Way (PROW) are also pushing for the underpass to be opened and adopted by CEC Highways – needs lighting. **VH** has delivered over 750 leaflets to the new houses, so knows that these are occupied, therefore the road should have been opened with this number of occupied properties.
* Request for the triangle by Church Lane and Dairy Lane be maintained and mowed by Alan Ackerley. Proposed by **GV** and seconded by **MH.** Clerk to organise.
 | Vice Chair | Vice Chair/ Clerk | Ongoing |
| 13. | **Coronation Matters, 6th May:-**Mugs have been well received by all children at the school & in the parish. These have been funded by the Solar Grant. It was agreed that the surplus be kept for any new born in the parish this year. It was proposed that the money already raised from the sale of mugs be donated to the RDA Nantwich branch by **JS** and seconded by **MH** | Clerk | Clerk/Chair | 18/05/23 |
| 14. | **Payment of accounts :-** Current bank balance 10/05/22 = £8633.24To include: Solar Grant paid 04/05/23 =£2366.90 CEC Precept Paid 01/04/23 =£2308.50* *Clerks fees £400.00*
* *Clerk Annual Expenses £277.98*
* *Laptop Costs £229.00*
* *Laptop Purchase £498.99*
* *Coronation Mug costs £849.00*
* *Insurance costs £340.85*
* *CHALC affiliation costs £199.80*
* *WVH hire costs £32.00*
* *Playground audit fee £98.40*
* *Internal Audit Fee £112.50*

All payments proposed by **VH** and seconded by **GV**Proposed by **FP** & Seconded by **VH** that £25 from the Community Solar Grant be used for sponsorship for Helen Exley who is doing the “Hike for Life” for Cancer Research on 3rd June. |  Clerk | Clerk | 18/05/23 |
| 15. | **Dates of meetings for 2023:** 13th July, 14th September, 16th November | Clerk | Clerk | 18/05/23 |
| 16. | **Items for next agenda**:- N/A | clerk | Chair | 18/05/23 |

Meeting closed at 20.30 hrs

--------------------------------------------------------------------Chairman----------------------------------------------------Date

**Action list from 18/05/23 minutes**

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| **Point** | **Agenda item** | **Who to complete** | **Actioned by** |
|  | **Outstanding*** Bench to be installed installed
 | FP/PJ   | OngoingJune |
| 10 | Outstanding playground matters to be addressed through the report. | ME/JS | July |
| 12 | Triangle – Church Rd/Dairy Lane to be mown by Alan Ackerley – Clerk to organise | Clerk | June |
|  |  |  |  |