**WORLESTON & DISTRICT PARISH COUNCIL**

Minutes of Meeting held on 26th May 2022 @ 7.20pm Worleston Village Hall

**Present**: John Schofield (**JS**) (Vice Chair) John Thomasson (**JT**) Vicky Higham (**VH**), Peter Jones (**PJ**), Mark Astbury (**MA),** Malcolm Holman (**MH**) Joe Foster (**JF**) Gary Basford (**GB**) Helen Exley (**The Clerk**),

Parish members: 5

| **Point** | **Agenda point** | **Raised By** | **Action** | **Due Date** |
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| 1. | **Apologies**: - Matt Evans (**ME**), Gary Vernon (**GV**) Vicky Higham (**VH**) | Clerk | N/A | 26/05/22 |
| 2. | **Declaration of Councillors interests & Code of Conduct:** -  declarations declared by all councillors’ present -  **JS** – 21/5859N Woodlands planning application still pending.  **JS -** 22/0777N – Royal Oak, Main Road, Retrospective planning for outdoor smoking area. | Vice Chair | All Cllrs | 26/05/22 |
| 3. | **Approval of Minutes & Outstanding Matters:-**  **Please see attached checklist for outstanding matters**  Minutes from 17/03/22 quarterly meeting proposed as correct by **MH** and 2nded by **MA** All Cllrs agreed. | Vice Chair | All Cllrs | 26/05/22 |
| 4. | **Open Forum:-**  MOP requested an update on Fibre broadband supply in Poole. **AH** stated that he has had no contact from the companies. MOP has been in touch with Edward Timpson MP and felt that he was no help on the matter. **AH** will write to **SP** and contact the person responsible for Rural broadband in CEC. MOP has registered with the broadband companies and feels that he is being ignored.  Poole – request that there is a tidy up – postbox needs painting. Finger post is redundant, signs need cleaning. Broadband poster needs taking down. The pinfold needs maintenance. Can this be cleared and re pointed – it is an historic landmark and should be treated as such. Gatepost is broken and needs repairing.  Clerk will chase about road signs and contact the post office.  Litter issue with RHC students and should remind them, regarding this.  MOP explained about the current situation regarding St Oswald’s church. The PCC and Church Council have all resigned. There is a public meeting at the church on the 31st May regarding this situation. There is the issue of ownership of the church and the funds associated with the church.  MOP states that a new PPC is vital to the ownership of the church-It must stay within the community. Local support is required to help save the church. | public | Chair | 26/05/22 |
| 5. | **Borough Councillor report:-**  Not at the meeting. | SP | SP | Ongoing |
| 6. | **Planning Matters:**  ***Pending applications***  *22/1539N- Poole Hall, Cinder Lane, single storey garden room and pool house extension. –* No Comment  *22/1540N Poole Hall, Cinder Lane, Listed Building consent on above application.*  *22/1522N – Highfields House AJM - Erection of wooden garage*  *22/1373N – Reaseheath College – change of conditions on 21/0605N*  *22/1236D – Building adjoining Barons Rd, discharge of conds on 19/0773N*  *22/0208N- Building adjoining Barons Rd, discharge of conds on 19/0773N*  *22/0777N – Royal Oak, Main Road, Retrospective planning for outdoor smoking area.* | Chair | Chair | ongoing |
| 6. | ***Past Planning***  *22/0557N – New Start Park, Change of Use and erection of 2 amenity buildings*  *21/5813N – Reaseheath College, Extension to Engineering block*  *22/0517N – Poole Hall Barn, Cinder Lane, Poole – Discharge of conditions on 21/27291N application - undecided*  *22/0836D – Poole Hall Barn, Cinder Lane, Poole Discharge of condition 21/2726N application, undecided*  *22/0487N – Caravan 1 Beech Tree Farm, Poole Hill Road, certificate of lawful existing use - undecided*  *21/6483N - 4 Brooklands, Oak Tree Barns, Poole Hill Road – Installation of 2 roof velux windows - undecided*  *21/6363N – Poole Old Hall, Poole – Storage shed - undecided*  *21/5892N – The Croft, Church Road AJM – Non material Amendment*  *21/5991N – Brayne Hall Farm, Main Rd AJM – Erection of Portal frame building – approved with conditions*  *21/5813N – Reaseheath College – Extension to Engineering block and additional teaching space*  *21/5898N – Land off Main Road, Worleston - outbuilding*  *21/5009N - Brook House Barn, Poole Old Hall Lane, Single Storey Side extension – Granny Annex*  *21/3764N – Rosefield House, Dairy Lane AJM – Demolish existing dwelling and replace – no decision*  *21/4665N - St Oswald’s School Worleston – Extension – No decision*  *21/2729N – Poole Hall Barn – Listed Building Consent – no decision*  *19/4128N – Poole Nurseries. Variation on occupancy. Erection on dwelling of old site of cottage - undecided*  *20/3791N – Kingsley Fields – Variation of conditions – Multi use games area. No decision*  *20/1405N – Land adj to Oakview, Mile House Lane, Worleston. Variation on conditions- unknown -*  *20/2517N – Land at Dairy Lane, AJM. Planning for 2 dwellings – not decided*  *20/2085N - Church Rd, AJM – single storey rear extension. – not decided* | Chair | Chair | ongoing |
| 7. | **Clerks Report:-**  No further updates. | Clerk | Clerk | 26/05/22 |
| 8. | **Footpath around Reaseheath:-**  2 ongoing issues : - A51 on roundabout didn’t have a crossing – there are now plans to put one in along with traffic lights. Yet to see the plans to substantiate this.  Underpass under the road – still no plan to have a footpath either end of it. CEC have it on the agenda to sort out. This is taking time – road should have been opened at the end of Feb, but being delayed because of the footpath issue. | Chair | Chair | Ongoing |
| 9. | **Playground Matters:-**  **ME** not present to update on outstanding issues.  Bench to be installed & Flags to be laid by **PJ.** | Chair | ME/JS/  PJ  Clerk | 26/05/22 |
| 10. | **Parish Compacts:-**  No current issues in the Parish. | The clerk | Chair | ongoing |
| 11. | **Road Safety Matters:-**   * SIDs – **PJ** will leave them in place until the road is closed. Burland PC would like to borrow or buy the SIDs if we no longer need them. **PJ** to respond that we will be keeping them until the road is closed.  **MH** proposed that the SIDs are to be sold and **MA** seconded. * Flooding issues – jetting still has not happened. Ask CEC Highways whether there is a regular maintenance in place. * Road signs – still outstanding – to chase CEC. * Road surface – ongoing patching. | Chair | Chair/  PJ/clerk | Ongoing |
| 12. | **Neighbourhood Plan update:-**  No progress. **AH** to contact CEC Neighbourhood plan team to move forward. | Chair | NP com | Ongoing |
| 13. | **Community Governance, Town & Parish Councils:-**  Update - Not reducing the number of Councillors or the name. Only change will be the moving of the boundary with the closure of the A51. | Chair | Chair | ongoing |
| 14. | **Platinum Jubilee Celebrations: -**  Village hall not participating.  Royal Oak will be providing entertainment and Beacon lighting.  Application for the CEC funding date was closed, so WDPC were unable to apply. | Chair | Clerk | 26/05/22 |
| 15. | **Signing off of the Annual Audit 2021-22:-**  All accounts were signed off by Clerk (RFO) and Chair. Relevant documentation will be submitted. | Vice Chair | Vice Chair | 26/05/22 |
| 16. | **Payment of accounts :-**  Helen Exley (Salary) (online) £400.00  Helen Exley (Annual Expenses)  Peter Wilson (Litter picking) £200.00  Zurich Insurance (annual renewal) £312.24  Worleston Village Hall Hire (Meeting room costs) (online) £ 30.00  CHALC annual Membership TBC  **JS** – to remain on the Bank Mandate. | Clerk | Clerk | 26/05/22 |
| 17. | **Dates of meetings for 2022:**  **7th July, 15th September, 10th November.** | Clerk | Clerk | 26/05/22 |
| 18. | **items for next agenda**:-  New Councillor Vacancy due to the resignation of Mark Astbury (**MA**). Vacancy to be advertised. | clerk | Chair | 26/05/22 |

Meeting closed at 20.20hrs

--------------------------------------------------------------------Chairman----------------------------------------------------Date

**Action list from 26/05/22 minutes**

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| **Point** | **Agenda item** | **Who to complete** | **Actioned by** |
|  | **Outstanding**   * Alan Ackerley to be asked to repair/replace fencing and latch for the playground in line with recent safety report. * Dairy Lane bench – repairs currently underway * Bin missing in Poole Hill Road – contact CRT * Church Trees – Pollarding – RHC to look at doing the works * Swinging gate Old Hall Farm – Contact Ben Hunt | ME    FP  Chair  Chair  Chair | Ongoing |
| 4. | * Pinfold to be repaired & tidied up in Poole. * Post Office to be contacted regarding repaint of box in Poole. * General tidy up of signs in Poole. * Litter issue – remind RHC | PJ  Clerk  Litterpicker  Chair |  |
| 9. | Bench to be installed & flags laid as base | JS/PJ |  |
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