**WORLESTON & DISTRICT PARISH COUNCIL**

Minutes of Meeting held on 12th March 2020 @ 7pm at Worleston Village Hall

**Present**:, Gary Basford (**GB**) , Malcolm Holman (**MH**) John Thomasson (**JT**), Matt Evans (**ME**), Andy Hudson (**AH**) (Chair), John Schofield (**JS**) (Vice Chair), Peter Jones (**PJ**), Vicky Higham (**VH**) Fred Percival (**FP**), Mrs Helen Exley (**The Clerk**),

Parish members: members of the Parish were present.

| **Point** | **Agenda point** | **Raised By** | **Action** | **Due Date** |
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| 1. | **Apologies**: - Mark Astbury (**MA)** Gary Vernon (**GV**) Joe Foster (**JF**)  Cllr Sarah Pochin (**SP**) | Clerk | N/A | 12/03/20 |
| 2. | **Declaration of Councillors interests & Code of Conduct:** -  **JT** – no 5 Footpath diversion A-J-M | Chair | All Cllrs | 12/03/20 |
| 3. | **Approval of Minutes & Outstanding Matters:-**  **Please see attached checklist for outstanding matters**  Minutes from 09/01/20 proposed as correct by **GB** and 2nded by **MH**  All Cllrs agreed. | Chair | All Cllrs | 12/03/20 |
| 4. | **Open Forum:-**   * Member of the public raised his concerns about the current condition on the local roads and what is being done about it. The Chair stated that Edward Timpson MP had met with the Head Teacher of St Oswald’s to talk about the road & parking situation and **SP** has written to Highways on several occasions. They are both working to try and get a positive outcome that will suit everyone and improve the safety aspect of the school. * Fly tipping of tyres on Station Road – report onto the CEC website * Fencing at Reasehath roundabout is looking unstable due to the recent winds. **AH** to contact the contractors & report * A thank you to the Litter picker for the great job that he does. | public | Chair | Ongoing |
| 5. | **Borough Councillor:-**  **SP** not present | SP | SP | 12/03/20 |
| 6. | **Planning Matters:**  ***Pending applications***  *20/0393D-2 Church Road, AJM – Discharge of conditions on planning 18/3755N –* no comment  *20/0148N – Rosefield House AJM - 2 storey extension –* no comment  *20/0728N Erection of 100m fence south of Rookery Grange – Certificate of proposed use/dev –* No comment  *Footpath No 5 A-J-M – rerouting of footpath – no comment*  *20/0988N – Royal Oak- erection of smoking shelter – no comment*  ***Past Planning***  *19/5322N – Aston Lower Hall Farm – Ground source pumps -Passed*  *19/4596N – Needs Foods Ltd -proposed driveway redesign/widening/access – no decision*  *19/4128N - Poole Nurseries – Variation on occupancy decision. Erection of dwelling on old site. No Decision*  *19/4597N – Needs foods ltd, Road signage – No Decision*  *19/4114N – Rookery Grange – erection of 3m acoustic fence to boundary – No Decision*  Comment on Horseboxes holding up traffic as they are waiting for the gates to open at Rookery Equine Spa. Is there planning for the signage? | Chair | Chair | Ongoing |
| 7. | **Playground update:-**  Audit now completed for the Playground. No major observations with comments being low- medium risk. Some remedial work to be completed, which needs prioritising.  Quotes for playground maintenance were discussed and it was proposed by **ME** that Alan Ackerley should take on the regular maintenance of the grounds. The Clerk is to request that he includes the removal of all the grass clippings as part of the works. Letter to be written asking for confirmation that this will happen. This was seconded by **JT** .  The Clerk stated that a risk assessment should be carried out on the equipment and she has approached CHALC for a template which could be used for the assessment. | The Clerk | the clerk | ongoing |
| 8. | **Clerks report:-**   * VE celebration marketing materials were discussed with the Cllrs but it was agreed that the PC would not be doing anything significant for VE day celebrations. * Dog fouling posters would be put up as part of the “great British Spring clean”. | Clerk | Clerk | 12/03/20 |
| 9. | **Parish Compacts :-**   * St Oswald’s have 120 sapling trees to plant in the area and are looking for sites for them. * Clerk to obtain a quote for a Dog waste bin for Station Road. * The Clerk confirmed that the litter picker has public liability cover. * Put up sign for “Great British Spring Clean” and advertise a date. | The clerk | The clerk | 12/03/20 |
| 10. | **Road Safety Matters:-**   * Mobile SIDS up in Reaseheath. **PJ** to reset brightness on one to make more effective. * St Oswalds school parking**–** Edward Timpson MP fully aware of the situation regarding the safety issues around parking at school and is speaking to Highways regarding improvement of verges and parking areas. * Church Lane car park planning on hold as it has been rejected at National level. * Buses continue to be an issue at RHC and their parking | Chair | Chair/PJ | ongoing |
| 11. | **Neighbourhood Plan update:-**  **AH** -reported that there is no progress. Church Minshull struggled to get a referendum with their NP | Chair | Chair/  **AH** /NP Committee | ongoing |
| 12. | **Payment of accounts :-**  Helen Exley (Salary) online £400.00  Peter Wilson (Litter Picking) Online £200.00  Bunbury Cluster meeting (Online) £10.00  Playsafety Ltd – playground audit costs (online) £278.40 | Clerk | Clerk | 12/03/20 |
| 13. | **Dates of meetings for 2020:**  **14th May (Incl Annual Meeting)**  **9th July**  **10th September**  **12th November** | Clerk | Clerk | 12/03/20 |
| 14. | **AOB/items for next agenda**:-  N/A | Chair | Chair | 12/03/20 |

Meeting closed at 20.30.hrs

--------------------------------------------------------------------Chairman----------------------------------------------------Date

**Action list from 12/03/20 minutes**

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| **Point** | **Agenda item** | **Who to complete** | **Actioned by** |
|  | **outstanding**  **GV** to speak to Harry Dutton to obtain maintenance list and further quotes to be obtained  **PJ** to improve brighness the mobile SIDs to The Green.  **VH** to speak to RHC regarding the construction of picnic benches for the playground area.  Dairy Lane road surface improvements – CEC Highways | GV  PJ  VH  SP | 14/05/20 |
| 7. | Confirmation letter to Alan Ackerley regarding maintenance for Playground area.  Risk assessment to be carried out on equipment.  Prioritise he remedial work to be done on the equipment. | Clerk  Clerk  AH/JS | 14/05/20 |
| 9. | Quote for dog waste bin  Posters to be put up for clean up & dog waste. | clerk | 14/05/20 |
| 10. | Edward Timpson to contact CEC highways regarding school parking issues with road conditions and verges. | ME | Ongoing. |